



# Sustainability and Environmental Policy

Reviewed: 27/02/2024 | Next date for review: 01/03/2025

Running Deer C.I.C is committed to promoting sustainability. Concerns for the environment and promoting a broader understanding of sustainability to our staff and students are integral to Running Deer's activities and the management of the organisation.

We aim to promote and follow good practice to reduce the environmental impacts of all activities and services, and work with other organisations to do the same.

## Principles

Our Sustainability Policy is based upon the following principles:

- To comply with and exceed, where practicable, all applicable environmental legislation, regulations and codes of practice
- To integrate sustainability considerations into all our business decisions
- To ensure that all staff and volunteers are fully aware of our Sustainability Policy and are committed to implementing and improving it
- To minimise the impact on sustainability of all office, on site, and transportation activities
- To review and to strive to improve our sustainability performance and ensure that our policies and services are developed in a way that is complimentary to this policy

## Practical steps

In order to put these principles into practice we will:

### Travel and meetings

- Use public transport or walk/cycle to attend meetings, site visits etc, apart from in circumstances where the alternatives are impractical and/or cost prohibitive
- Share transport if possible
- Encourage students and participants to use public transport to attend activities where practicable and provide public transport information to our clients, students, volunteers and staff.



- Avoid or reduce physically travelling to meetings etc where alternatives are available and practical, such as using Skype or video conferencing, and efficient timing of meetings to avoid multiple trips
- Reduce annual car mileage and purchase appropriate offsets for all staff business and personal mileage

### **Purchase of equipment and consumption of resources**

- Minimise our use of paper and other office consumables and identifying opportunities to reduce waste. Purchase office paper produced from sustainable sources
- Issue documents electronically as a preferred method of communication
- As far as possible arrange for the reuse or recycling of office waste, including paper, computer and printer supplies and redundant equipment
- Reduce the energy consumption of office equipment by purchasing energy efficient equipment and by good housekeeping
- Wherever possible use rechargeable batteries
- Purchase electricity from a supplier committed to renewable energy.
- Try to ensure that timber furniture and any other timber products are recycled or from sustainable sources and are Forest Stewardship Council (FSC) certified
- Source and purchase local and fair trade produce where practicable
- Minimise office fuel and energy consumption

### **Working practices and advice to staff, volunteers and clients**

- Ensure that all members of staff and volunteers take into account our sustainability policy when planning and delivering activities and services.
- Ensure that our sustainability policy is available to everyone, including on our resources page on the website.
- Comply with relevant environmental legislation relating to our activities and services

### **Monitoring and reporting**

Our Sustainability Policy will be monitored annually and reviewed (from January 2012) and we will seek to continually improve environmental performance.



## **Contact Running Deer**

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