



## Fire Policy

Reviewed: 17/02/2023 | Next date for review: 01/03/2025

Site details: Butterdon Wood, Moretonhampstead, Devon TQ13 8PY

Grid reference: SX753885

Nearest town: Mortonhampstead

Nearest hospital: Exeter RD&E 01392 411611 | 999

Fire Service: 999

### Fire Policy and Procedure - Butterdon Wood

Open fires and the use of storm kettles are an important part of the bushcraft and woodland management sessions.

Running Deer aims to ensure that all people participating in sessions with fires and/or storm kettles will do so safely and with as little risk to their health as possible.

Fires will only be used where it is appropriate to do so. Through them, we will endeavour to ensure that:

- Staff will explain to participants the importance of using only dead wood for fires and also of the importance of dead wood as a habitat.
- Smoke inhalation will be reduced by burning dead wood. Those in smoky areas will be encouraged to move to less smoky areas.
- Participants will only be allowed to light fires under direct supervision of a trained member of staff using suitable materials and equipment.
- All participants will be given clear guidelines about how to behave and move around the area when the fire or kettle is lit.
- A lit fire will be supervised by an adult at all times, as will all cooking activities.
- Related safety equipment, including heat-proof gloves, a fire blanket, a burns kit and water will be kept within close range of fires.
- All fires should be fully extinguished and made safe at the end of each session.



## **In the event of a fire**

Staff: Assess the wind direction and safely take group to designated assembly point and reassess the situation, if the designated assembly point is unsafe, decisions to be made on alternative.

## **Procedure**

The Air horn will be sounded 3 times. Location of Air horn: Bunker Dial 999 and ask for the Fire Service.

Staff and clients to make your way calmly to the designated assembly points which are located at:

- Front Gate where the Fire Assembly sign is located.
- For those at far end of woodland: Stile leading to footpath: Assembly point at Butterdon Cottage. Go over stile and turn left, follow footpath down to the road. (See map for location)
- Managing Director or designated member of staff will call out the register. DO NOT re- enter woodland until it has been made safe.

## **Fire Drill**

Staff will be informed at the beginning of the day if there is a planned fire drill.

## **Contact Running Deer**

Head Office Address: Running Deer, Butterdon Wood, Moretonhampstead, Devon TQ13 8PY

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